

**CASS COUNTY COMMISSIONERS
NOVEMBER 3, 2014**

The recording system was turned on, but not recording. This was discovered after the meeting was completed.

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Dave Arnold, Attorney John Hillis and Auditor Vaneen Ide. Jim Sailors opened the meeting with the Pledge of Allegiance.

AMEND AGENDA

The following items were added to the agenda:

Resolution concerning signs

Work Release

Ralph Anderson made a motion to allow the amended agenda containing the resolution concerning signs and Work Release, Dave Arnold seconded. The motion carried unanimously.

The two items will follow the 39 Degree year end report.

MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Dave Arnold seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Dave Arnold made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

CLERK

Beth Liming, Clerk, appeared before the Commissioners. Beth requested to hire a full time employee to fill a vacancy in her office. Ralph Anderson made a motion to approve the hiring of a full time employee to fill a vacancy, Dave Arnold seconded. The motion carried unanimously. Beth inquired as to whether the starting pay was \$20,000.00 for a deputy. The Commissioners responded in the affirmative.

I.T. DEPARTMENT

Cj Gilsinger appeared before the Commissioners and gave his monthly update of the I.T. Department. A major cleanup project of the domain directory is being conducted by Ben. This will keep things more organized. This project is also helping Ben to learn employees names and computer locations through all the buildings.

The I.T. Department has been assisting with the current Election. Cj has had Eli shadowing him during this process, so he will be familiar with the process. Eli and Cj have worked with the new poll book and both have trained the poll workers in the workings of the poll book.

The virtual environment upgrade is in full swing. We have the equipment and are prepping it. We are going to work to configure these ourselves rather than hire a VMWare Expert to configure it for us. However if this does not work or we run short of time we will contract a certified VMWare agent to configure the machines for use.

Cj met with a company again this month and they are going to help us find a new email provider that can improve our email system. We have not had any luck finding a provider that is

part of the E-verify employment verification program. We hope to find a provider that can provide additional services, such as calendar synchronization. That is something several offices utilize using different systems.

CCED

Christy Householder appeared before the Commissioners with her monthly report. Christy informed the Commissioners that she has been the Cass County Economic Director for one year now. During that year Christy has visited 58 companies and has targeted 22 more to visit in the county. There are several businesses that need our attention right here in our own backyard. Overall, Cass County has had a great year. The county has had \$27,874,000.00 in new investment and has retained and/or added 420 jobs to our community.

HEALTH DEPARTMENT

Bob Vernon was not available. Bob will appear at the November 17th meeting and give his report.

HIGHWAY DEPARTMENT

Jeff Smith appeared before the Commissioner with his monthly report of the CCHD. The crews are continuing to complete as many warm-weather projects as possible ahead of winter weather. The last paving work of the season is scheduled this week. This will include CR 325W between 300S and 400S.

The latest sale of surplus equipment concluded last week and netted \$10,575.00 which will be placed into the Highway fund. The current contract for salt with the State is \$73.32 per ton which is up from last year's \$48.35 per ton. The Highway's contract commitment is 850 tons. The required purchase is between 80 and 120 percent of that amount.

The CCHD was presented a petition requesting that road 600W in Clinton Township be widened. A traffic study will be conducted and assessed accordingly. This segment is 3.44 miles long, and would cost a minimum of \$125,000.00 for a triple layer chip seal.

Ray Eber with the CCHD gave the Commissioners his report of projects that are being worked on. Albach Construction started work on the Young America ADA sidewalk project October 27th.

Shepler Construction broke ground last week on the salt barn project. The hope is that the barn will be completed before the snow flies. Several small pipes and culverts were replaced in October. CCH crews are just wrapping up replacement of deteriorated concrete structure on 650N near 500E. Other culvert replacement locations include Delaware Road and 425E in Clay Township.

The CCHD would like to thank the Cass County Sheriff Department for the training pertaining to "meth awareness". Deputy Pat Zeider conducted the training. Employees learned how to identify remnants of meth - making and the dangers of those remnants. Highway Department personnel are out and about in the county and are called on to remove a lot of road side trash and debris. This training will prove beneficial to the safety of our staff.

CHIPPER BIDS

Attorney John Hillis opened the bids for a chipper for the CCHD. Bids were received from the following entities:

Hoosier Equipment LLC. 11465 Redwood Road Plymouth, IN 46563	36,212.00
Southeastern Equipment Co., INC 3333 W. Coliseum Blvd.	34,091.00

Fort Wayne, IN 46808

Vermeer of Indiana, Inc.
13402 Britton Park Road
Fishers, IN 46038

32,900.00

Vermeer of Indiana, Inc. (Alternate Bid)
13402 Britton Park Road
Fishers, IN 46038

35,225.00

Ralph Anderson made motion to take the bids under advisement, Dave Arnold seconded. The motion carried unanimously.

APPOINTMENTS

The Walton Library needs an appointment to their board. Jim Sailors put forth Marlene Remley's name, Marlene's term has just ended. Dave Arnold made a motion to appoint Marlene Remley to the Walton Library Board, Ralph Anderson seconded. The motion carried unanimously.

SRI AGREEMENT FOR COMMISSIONER TAX SALE

The Commissioners Certificate sale will be held on February 12, 2015. Ralph Anderson made a motion to approve the agreement, Dave Arnold seconded. The motion carried unanimously.

39 DEGREES

Chris Walls appeared before the Commissioners and presented a year end review and outlook for Cass County. 39 Degrees is the system used by Cass County for their GIS. The Commissioners thanked Chris for the presentation and information he presented to them.

RESOLUTION

A Resolution Prohibiting the Commercial, Political and Personal Signs on Cass County Highway Right-Of-Way was presented. Ralph Anderson read the resolution publicly. Ralph Anderson made a motion to approve the resolution, Dave Arnold seconded. The motion carried unanimously.

WORK RELEASE

Dave Wegner appeared before the Commissioners and requested that he be allowed to hire two part - time correction officers. Dave has had two resign. Ralph Anderson made a motion to allow the hiring of two part-time correction officers, Dave Arnold seconded. The motion carried unanimously.

PUBLIC COMMENTS & ADJOURN

Dave Michaels, who resides at 2523 S. Co. Rd. 600 W., appeared before the Commissioners. Mr. Michaels presented the petition to the Highway Department concerning the pavement of road he resides on. The Commissioners will render a decision when the traffic count has been completed.

Ralph Anderson once again reminded everyone the Birth of a City will be at the State Theater on November 16th at 4:00 p.m.

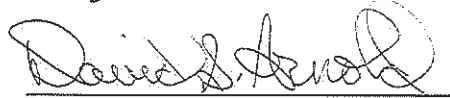
Dave Arnold made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



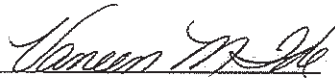
Jim Sailors, President



Ralph Anderson, Vice President



Dave Arnold, Member

ATTEST: 

Vaneen M. Ide, Auditor